

RG2021 Retreat Registration
Beyond Distraction with Shaila Catherine
Co-sponsored by Bodhi Retreats and Insight Meditation South Bay
www.imsb.org

Location: Redwood Glen, 100 Wright Drive, Loma Mar, CA 94021

Dates/Times:

Full retreat: Tuesday, May 4 – Friday, May 14, 2021

Partial retreat: (Available as space permits.) Must begin on May 4 and include a minimum of 3 nights.

The retreat sign-in begins with registration from 2:00 – 3:30 pm on May 4. The program will end with an optional noon lunch on May 14. For individuals signing up for the partial retreat, pre-arrange your departure day and time with the registrar.

Please arrange your travel schedule to arrive and depart at the designated times. Late arrivals will not be accommodated on this retreat. On the closing day, the program will end before 12:00 noon, and participants are encouraged to stay to enjoy lunch before departing around 1:00. If your travel arrangements necessitate an early departure on the final day, May 4, please inform the registrar in advance; we can accommodate early departures on the final morning.

Rooms are not available for the night prior to our retreat or the night following our retreat.

Cost:

Full retreat: 10 nights is \$2,800 – \$1,250 sliding scale.

- Double occupancy sliding scale: \$1900 – \$1250 (estimated actual cost is \$1600)
- Single occupancy sliding scale: \$2800 – \$1900 (estimated actual cost is \$2300)

Fee covers only accommodations, food, and basic administrative expenses. There will be an opportunity at the end of the retreat to make a donation to the teacher. The estimated actual per-person cost if we had used a fixed rate is \$1600 for a shared room and \$2300 for a single room. By selecting an amount above \$1600/\$2300, your generosity supports those who need to select a lower rate to attend the retreat. Selecting an amount below \$1600/\$2300 is equivalent to receiving a partial scholarship. The sliding scale will allow most scholarship needs to be managed. Inquire with the registrar if you need additional scholarship support to attend.

Partial attendance may be arranged for a stay of at least 3 nights, but priority is given to full retreat participants. Partial attendees will likely be housed in double occupancy rooms. Contact the registrar to determine if single rooms for partial attendance can be arranged. The rates for partial attendance below assume double occupancy. Applicants for partial attendance will be placed on a wait list which will be reviewed approximately 2 months prior to the retreat:

- 3 nights (Tuesday–Friday) is \$900 – \$550 sliding scale
- 4 nights (Tuesday–Saturday) is \$1,100 – \$675 sliding scale
- 5 nights (Tuesday–Sunday) is \$1,300 – \$800 sliding scale
- 6 nights (Tuesday–Monday) is \$1,500 – \$950 sliding scale
- 7-8 nights is same as full retreat: \$2800 – \$1250 sliding scale

Deposit: \$250 (Non-refundable)

Cancellation Policy:

The \$250 deposit is non-refundable. The balance is handled as follows:

Before 2 months prior to the retreat (earlier than March 4, 2021)

Any retreat fee paid over the \$250 deposit will be refunded to you by check. Or you may request that the funds be transferred to teacher dana or to our scholarship fund (these transfers are not tax-deductible).

Two months or less prior to the retreat (March 4, 2021 or later)

There is a \$1025 cancellation fee (includes the \$250 deposit). The remaining balance of what you paid, up to \$775, will be granted to you as a 2-year voucher toward a future Bodhi-Retreats retreat or Bodhi-Courses online class. Any amount you paid over \$1800 will be due to you as a refund. You can request one of these options for that refund:

- Apply it toward the 2-year voucher.
- Transfer the refund to teacher dana or to our scholarship fund (these transfers are not tax-deductible).
- Receive a refund check.

If you must cancel because you are ill shortly before the retreat, we will grant you a 2-year voucher toward a future Bodhi-Retreats retreat or Bodhi-Courses online class for the amount of your registration fee less the deposit. This flexibility is intended to support your need to remain home to prevent the spread of illness. But this flexibility with the cancellation policy is only in cases of illness and does not extend to other reasons. We need a firm commitment to effectively organize the retreat.

If you become ill during the retreat and must leave early, partial refunds will not be provided. The cost of an early departure (all retreat fees and travel expenses) will be borne by the retreatant and not reimbursed by Insight Meditation South Bay, Bodhi Retreats, or its affiliates.

If the retreat must be canceled (due to unforeseen circumstances), full refunds may be given to those registered at the time the retreat is canceled.

COVID-19 Guidelines:

We will be sending guidelines for preventing the spread of COVID-19 prior to the retreat.

Retreat Registrar: Susan Goodman at (917)862-3022 or retreatregistration@imsb.org

To register, please:

- **Fill out the Online Registration Form**
You may preview the questions starting on the next page.
- **Send the deposit (minimum \$250) by check or Zelle.** After you submit your online registration, you will receive an auto-confirmation email containing information on how to send the payment.

We are not currently accepting credit card transactions. Contact the registrar for alternative payment arrangements if check or Zelle are not possible for you.

Remit the balance of the retreat fees via check or Zelle by March 4, 2021.

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This form takes approximately 20 minutes to complete. You may download the PDF version of this registration form to preview the questions. It is best to complete and submit the form in one sitting. There is no guarantee that you can return to the survey with your responses saved if you quit halfway.

Note: This will be a non-smoking retreat.

Name: First _____ Last: _____

Email: _____

Address:

Street Address: _____

City: _____ State/Province/Region: _____

Phone numbers: Work: _____ Home: _____ Mobile: _____

Occupation: _____ Age: _____

Gender:

- Male
- Female
- Non-binary (male)
- Non-binary (female)

How did you learn about this retreat?

Emergency Contact:

Name: _____ Phone: _____

Relationship: _____

Experience

This retreat is designed for experienced students. Previous retreat experience in the insight meditation tradition is required, with a minimum of at least one week-long silent residential retreat. If you do not have the required experience, your attendance requires approval from the teacher.

Is this your first residential retreat?

- Yes
- No

Retreat

Please list the dates of previous retreats you have attended that were taught by Shaila Catherine.

Please describe your experience with other meditation retreats. Approximately how many silent residential retreats have you attended, what is your longest retreat, and in what traditions?

Please describe any other practices or retreats that have a significant impact on your meditation practice.

Please describe any psychological conditions or life changes that might make meditation practice difficult at this time (such as anxiety, panic, depression or other mental health conditions requiring medical treatment, grief, recent loss, recent change of job, recent marriage or divorce, psychological illness, drug addiction, alcoholism etc.). If you are experiencing intense emotional states, please check with your therapist to determine if this is an appropriate time for you to undertake an intensive silent retreat. We recommend that only those who are experiencing a considerable degree of mental stability consider attending this retreat. We ask that students who have used mind-altering or hallucinogenic drugs within the last two years (including plant-based ceremonial substances) refrain from attending this retreat.

This will be a silent retreat environment. Retreatants need to be at ease with both silence and solitude. Silence is required, and participants are asked to remain on the property during the course of the retreat and refrain from all contact with people outside the retreat. This means no use of cell phones, smart phones, or Internet, no texting, e-mail, or any other form of communication except in the case of an emergency. There will be group and/or individual meetings with the teachers. Participants are expected to periodically communicate with the teachers at these scheduled meetings. Do you agree to keep the silence in the retreat, refrain from using electronic communication devices, and communicate with the teachers at designated times?

- Yes
- No

If no, please explain. If you anticipate needing to communicate with family or anyone outside of the retreat, please indicate below or inform the registrar or teachers.

Are you willing to take following precepts and abide by them during the retreat?

- Yes
- No

During the retreat, we vow to abide by the five precepts, which are:

1. To abstain from killing and harming living beings (This includes all beings, both human and otherwise.)
2. To abstain from stealing or taking what is not given
3. To abstain from sexual misconduct (On retreat, we abstain from all sexual activity.)
4. To refrain from false, malicious, or harsh speech (On this retreat, we will maintain silence except when functional speech is required during work meditation and meetings with the teacher(s).)
5. To refrain from using intoxicants (This includes drinking alcohol, smoking, and using recreational or mind-altering drugs. Note that this is a non-smoking retreat, which prohibits the use of traditional as well as e-cigarettes.)

We maintain a dress code that is casual but discrete. The guidelines are the same for males and females. You should be covered from shoulders to knees—no shorts (unless they are long enough to cover the knees when sitting) and no revealing shirts. Are you willing to abide by this dress code during the retreat?

- Yes
- No

Is there anything else you would like the teacher to know that might help them guide your practice during this retreat?

Medical Needs

Do you have any medical needs or mobility limitations?

- Yes
- No

Please describe any medical needs, mobility limitations, physical limitations, or injuries that would prevent you from doing sitting and walking meditation, or require special accommodation, or affect the performance of a basic chore/yogi job. Indicate if you have any environmental sensitivities that might affect room assignments. If you have mobility limitations, please contact our retreat registrar for details about accessibility.

Would you have difficulty ascending one flight of stairs, or wish to request a room that is accessible without stairs?

- Yes
- No

Teacher Dana

Registration fees cover food, accommodations, and basic administration expenses. There will be an opportunity to offer donations/dana at the end of the retreat to support the teacher(s).

Scholarship

Would you be willing to help those who need financial assistance to attend the retreat?

- Yes

Amount of your donation to the scholarship fund: \$ _____

Tax-deductible donations to the scholarship fund may be made by check payable to “IMSB” or to “Insight Meditation South Bay”. Please write a separate check for your donation and send it to the retreat registrar. Write “B-R scholarship” on the memo line. You may also donate by Zelle transfer, but it will not be tax deductible.

To request scholarship assistance, please email the registrar.

Deposit/Retreat Fee

How do you intend to pay the deposit/retreat fee?

- Zelle transfer
 Mail a check
 Contact the registrar for alternative payment options (available only if the above two options are not possible)

Transportation to and from the Retreat - IMPORTANT

We are not encouraging ride sharing during the COVID-19 pandemic, and we will not be arranging a van or town car service for those who arrive by air. In past years, we have used the town car service named Ace Car Service. We have found them to be reliable, friendly, and the most economical option among local town car services. They are open for business during the pandemic and charge \$140 for a one-way ride between the airport (either SFO or SJC) and the retreat center. Jeff Browning (jeffroi8@sbcglobal.net) usually answers the phones and schedules the rides.

Ace Car Service

(650) 852-1233 or (650) 248-5408 or (650) 321-8989

If you choose to use a ride service, you may make arrangements directly with Ace or another ride service of your choice.

To protect the health of others, you will be asked to leave the retreat as soon as possible if you become ill during the retreat, whether the illness is a slight cold or COVID-19. Therefore, everyone should have an exit plan in case of illness. It is best if you can drive yourself to the retreat center so that you will have a way to get yourself home or to a hospital without the assistance of others if you become ill. If you arrive by air, you might consider renting a car at the airport and keeping the car for the duration of the retreat. If you share a ride to the retreat with another retreatant, if one of you becomes ill during the retreat, both of you must be willing to leave the retreat together when the illness is discovered; we will not ask other participants to offer rides. Ace Car Service has indicated that they would be willing to drive someone who was feeling unwell, but who had *not* tested positive for Covid-19.

What is your plan for transportation to the retreat?

- I will drive my own vehicle.
 I will rent a car and keep it for the duration of the retreat.
 A friend or family member will drop me off and pick me up.
 I intend to arrange a ride with a professional ride service.

- I do not know yet, but will make appropriate arrangements.
- Other. Please explain:

Do you have a plan for how you will depart and where you will go should you feel ill?

- Yes. Please describe:

- I am working on it and will develop my departure plan before I arrive at the retreat.

What questions or comments do you have about rides or dealing with illness?

Diet

Three full meals are included in the retreat program. Please indicate the category of food you will eat:

- Omnivore (includes meat/chicken/fish)
- Pescatarian (vegetarian but will eat fish)
- Vegetarian

If there are certain ingredients that you cannot eat under any condition for medical reasons, please explain below.

If you do not eat three meals each day, please indicate which mealtimes you will NOT attend.

- Breakfast
- Lunch
- Dinner

Retreat Option

Please check the option you are signing up for. Priority will be given to participants signing up for the full retreat.

- Full retreat: 10 nights, Tuesday – Friday, May 4 – 14, 2021
- Partial retreat, starting on Tuesday, May 4:
 - Enter the number of nights you will be staying (minimum of 3): _____
 - Enter the date on which you plan to leave: _____
 - Enter the approximate time that you plan to leave: _____

Additional nights are not available at this retreat for either early arrivals or late departures.

Redwood Glen Accommodations, Bedding, and Towels:

Accommodations at Redwood Glen are primarily in hotel-style double rooms with ensuite bathrooms. In addition, we have access to a couple of dorm-style cabins. In order to accommodate requests for single occupancy rooms, we must leave beds empty. Therefore, we have adjusted the rates along two sliding scales—for single and double accommodations. If you request a single, please be sure to explain your needs and preferences to facilitate rooming assignments. Camping in RVs and tents is possible.

The retreat center provides all sheets, blankets, pillows, and bedding for their hotel-style bedrooms. Cabin occupants will need to bring their own bedding, including sheets, blankets, sleeping bag, pillows, and towels.

Room Option

Due to precautions regarding the spread of COVID-19, the double occupancy rate is available only to couples or friends who are arriving together and agree to share a room, or to those camping in their own RV or tent. Others will need to select the single room option and to pay at the single room sliding scale rate (\$2800 – \$1900). Please select your rooming preference:

- Single
- Double
- Camping

(If you selected Double) Name of person you will be rooming with:

Couples may room together if both parties agree to practice in silence. Our experience, however, is that couples usually will go deeper in their meditation practice if they room separately. Please consider this before requesting to room with an intimate partner.

(If you selected Camping) What is your camping option?

- Personal RV with hookup
- Personal Van or RV without hookup
- Personal Tent

These options require you to provide your own camping gear, tent, bedding, pillow, mattress pad, and sleeping bag. Nights can be quite cold. If you stay in a tent you should bring extra blankets and protection from the cold ground.

By entering my full name below, I confirm that all of the above information is correct to the best of my knowledge, and I acknowledge that I have considered my psychological condition and have determined that it is appropriate for me to undertake this retreat. I have read and agreed with an affirmative response to abide by the guidelines described and to maintain silence, keep the precepts, and respect the dress code. I understand that attendance is at the discretion of the teacher, and I agree to depart if requested by the teacher, and to bear any and all costs involved in an early or unexpected departure.

Full Name _____

WAIVER OF LIABILITY

Voluntary Participation

1. I acknowledge that I have voluntarily applied to participate in all or part of the meditation retreat sponsored by Bodhi-Retreats and/or Insight Meditation South Bay that will be held May 4–14, 2021.

Assumption of Risk

2. I am aware that participating in this event may involve strenuous physical activities such as work meditation, yoga, or movement classes; risks associated with hiking, including contact with poison oak and wildlife; and because this event is a group activity, the risk of being exposed to the COVID-19 virus, even though precautions will be taken to prevent exposure. I am also aware that this is a silent, intensive meditation retreat and that participants in such retreats may experience intense and unusual psychological, spiritual, and/or physical states arising from the meditation and associated retreat activities. I am voluntarily participating in these activities with full knowledge of the risks involved, and hereby agree to accept any and all risks of harm that may result from these activities.

Release

3. As consideration for being permitted by Bodhi-Retreats and/or Insight Meditation South Bay, or one of its affiliates to participate in these activities and use their facilities, I hereby agree that I, my assignees, heirs, distributees, guardians, and legal representatives will not make a claim against, sue, or attach the property of Bodhi-Retreats, Insight Meditation South Bay, its affiliates, employees, agents or volunteers or any of its affiliated organizations for injury or damage resulting from acts, howsoever caused, by any employee, agent, volunteer, or contractor of these organizations, or any of their affiliated organizations, as a result of my participation in this event, except when an employee, agent, volunteer, or contractor of Bodhi-Retreats or Insight Meditation South Bay or any of its affiliated organizations exhibits gross negligence, or intentionally acts in a manner likely to lead to my being harmed. I hereby release Bodhi-Retreats and Insight Meditation South Bay, and any of its affiliated organizations from all actions, claims or demands that I, my assignees, heirs, distributees, guardians, and legal representatives now have or may hereafter have for injury or damage resulting from my participation in this event, except when an employee, agent, or contractor of Bodhi-Retreats and Insight Meditation South Bay, or any of its affiliated organizations exhibits gross negligence or intentionally acts in a manner likely to lead to my being harmed.

Knowing and Voluntary Execution

4. By ENTERING MY FULL NAME BELOW, I have carefully read this agreement and fully understand its contents. I am aware that this is a release of liability and a contract between myself and Bodhi-Retreats and/or Insight Meditation South Bay, and/or its affiliated organizations, and sign it of my own free will.

Full Name